BOWLSLINK

Pennant Training Guide

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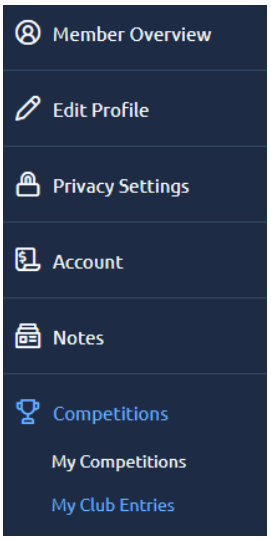
1 – Logging In

Login into https://www.bowlslink.com.au

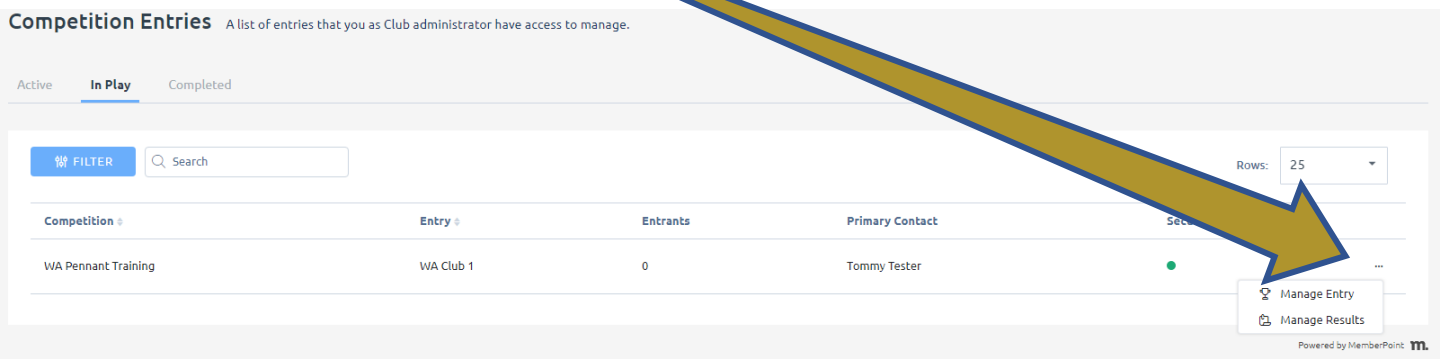
Select your Club Membership profile

Go to **Competitions – My Club Entries**

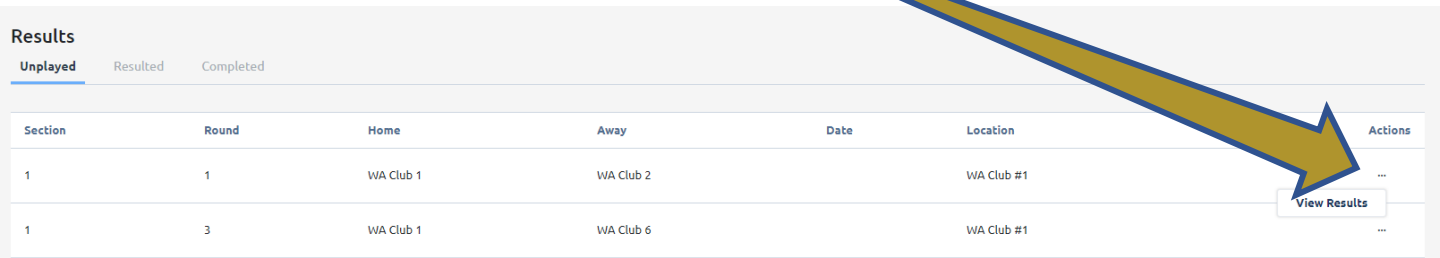


Your Pennant Competitions will appear under **ACTIVE** or **IN PLAY**

Select the **ACTIONS** … button and **MANAGE RESULTS**



Select the appropriate Fixture with the **ACTIONS …** and **VIEW RESULTS**

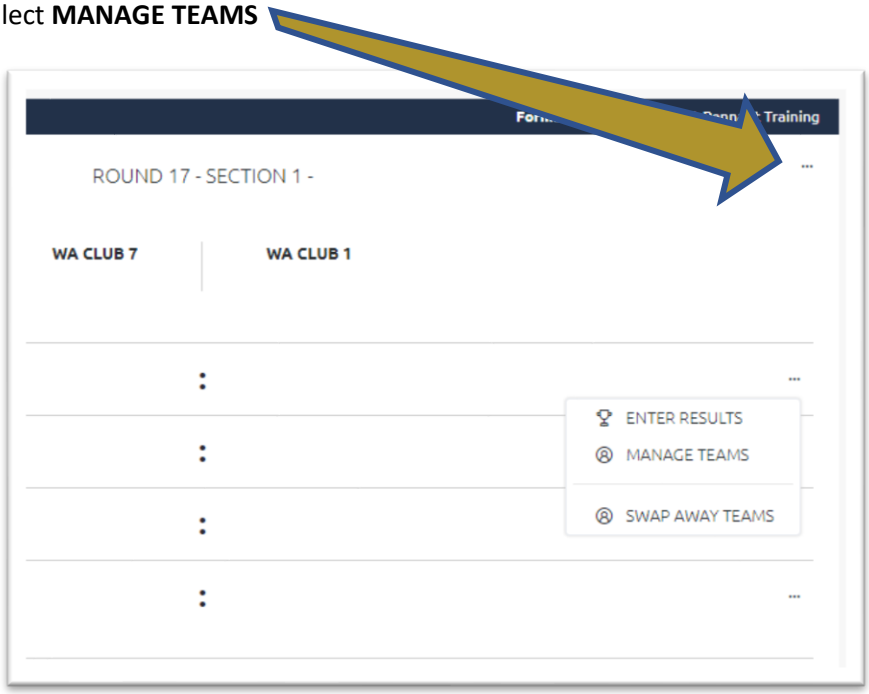


If your Pennant Competition does not appear please email **Luke Brown, Bowls Victoria –** lukeb@bowlsvic.org.au

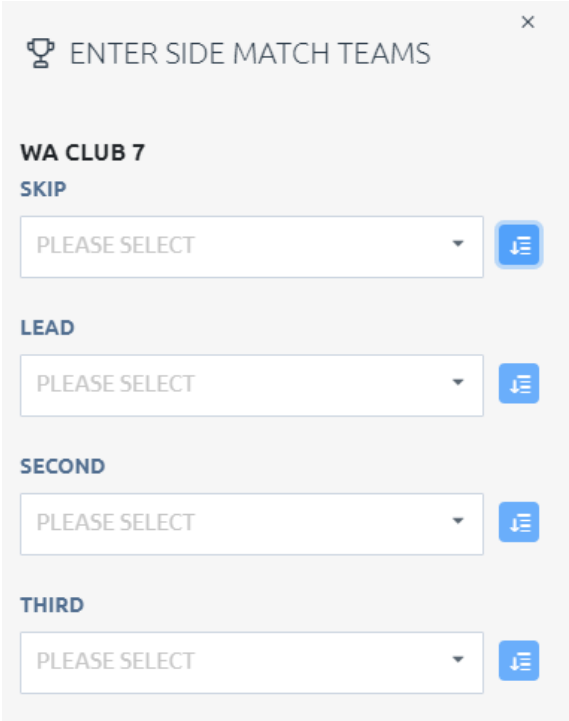
2 - How to Import Players

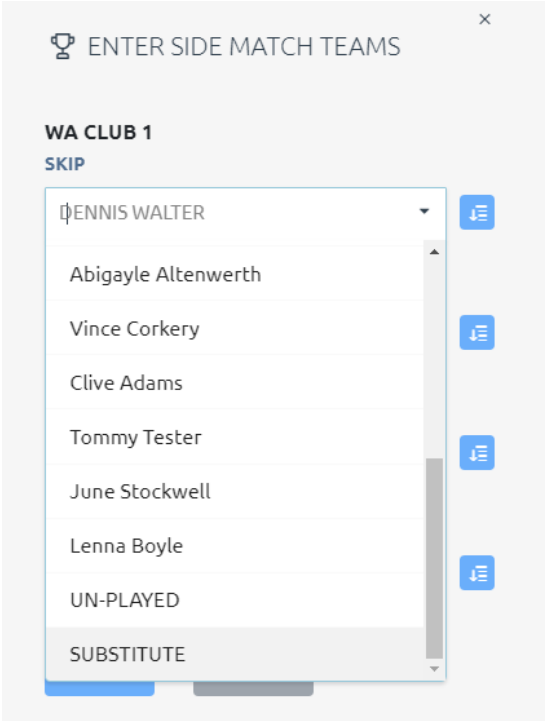
This step should be completed prior to the game.

Using the **ACTIONS …** select **MANAGE TEAMS**



Use the Blue Buttons to IMPORT players from the membership list into the required positions.





Repeat this process for all Rinks

Once players have been imported they will appear in the player list (shown right).

HINT: If the team is playing short UN-PLAYED can be selected from the Member List for that position

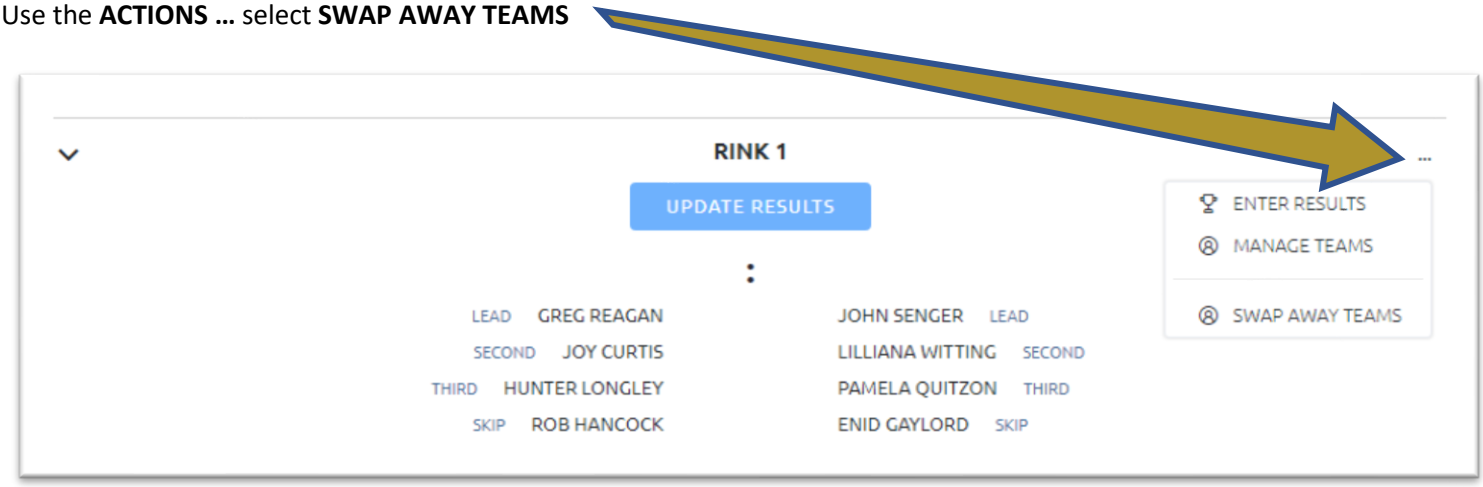
NOTE: Importing/Selecting Players will not need to be done in subsequent weeks. See Item 5.

3 – Matching Skips

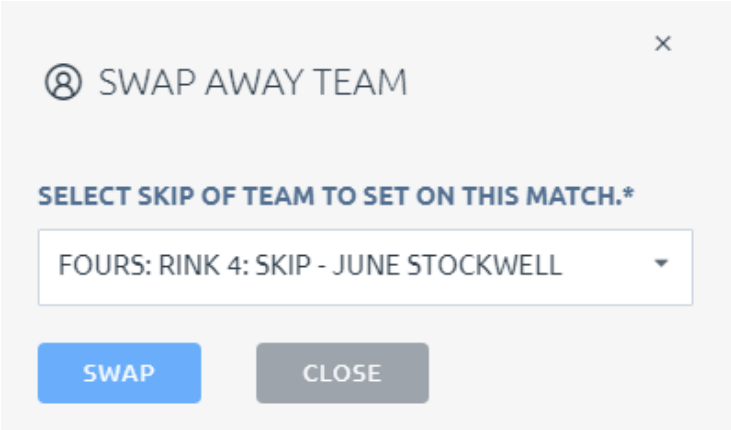
The HOME team is responsible for matching the TEAMS who play each other.

If the teams in the system do not match then

Use the **ACTIONS …** select **SWAP AWAY TEAMS**



Find the correct SKIP from the available list using the drop down arrow then select **SWAP**



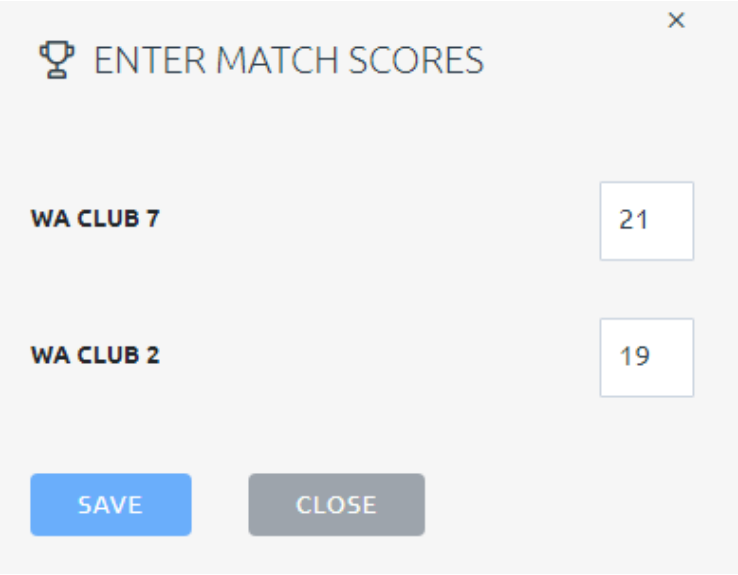
Once selected the AWAY TEAM will now swap positions. i.e. from Rink 4 to Rink 1

Repeat this process for as many rinks as required.

4 – How to Enter Results

Using the **ACTIONS …** select **UPDATE RESULTS** or **ENTER RESULTS**

Enter the scores and remember to select **SAVE**



Repeat this process for all Rinks the system will automatically calculate the totals.

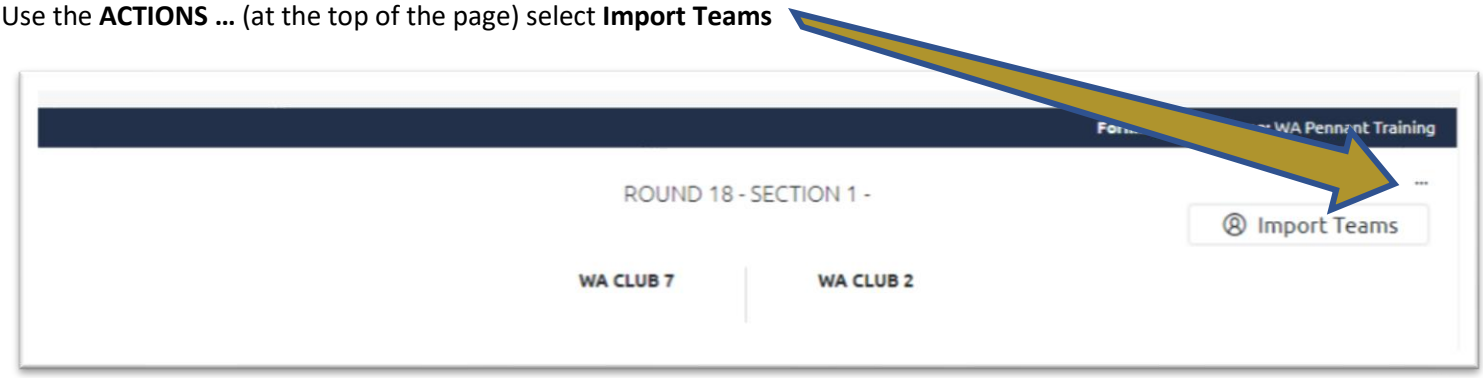
NOTE: There is no longer any requirement to Save or Submit scores or for the Away team to confirm scores.

5 – Import a Previous Team

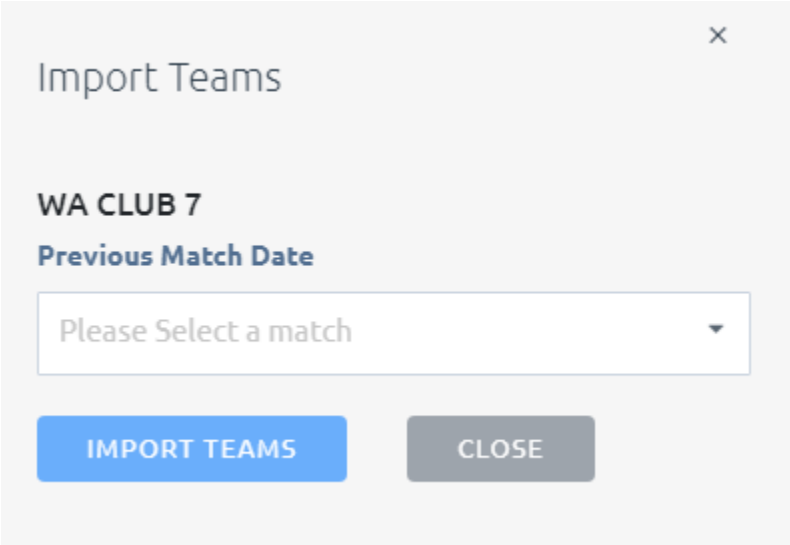
After Week 1 of a Pennant Competition Teams can be Imported from Previous Rounds

Login to the upcoming fixture as per previous steps

Use the **ACTIONS …** (at the top of the page) select **Import Teams**



Use the drop down arrow to pick a previous match date then select **IMPORT TEAMS**



The players from this round will now appear, these can still be changed by selecting **MANAGE TEAMS** or **SELECT TEAMS**

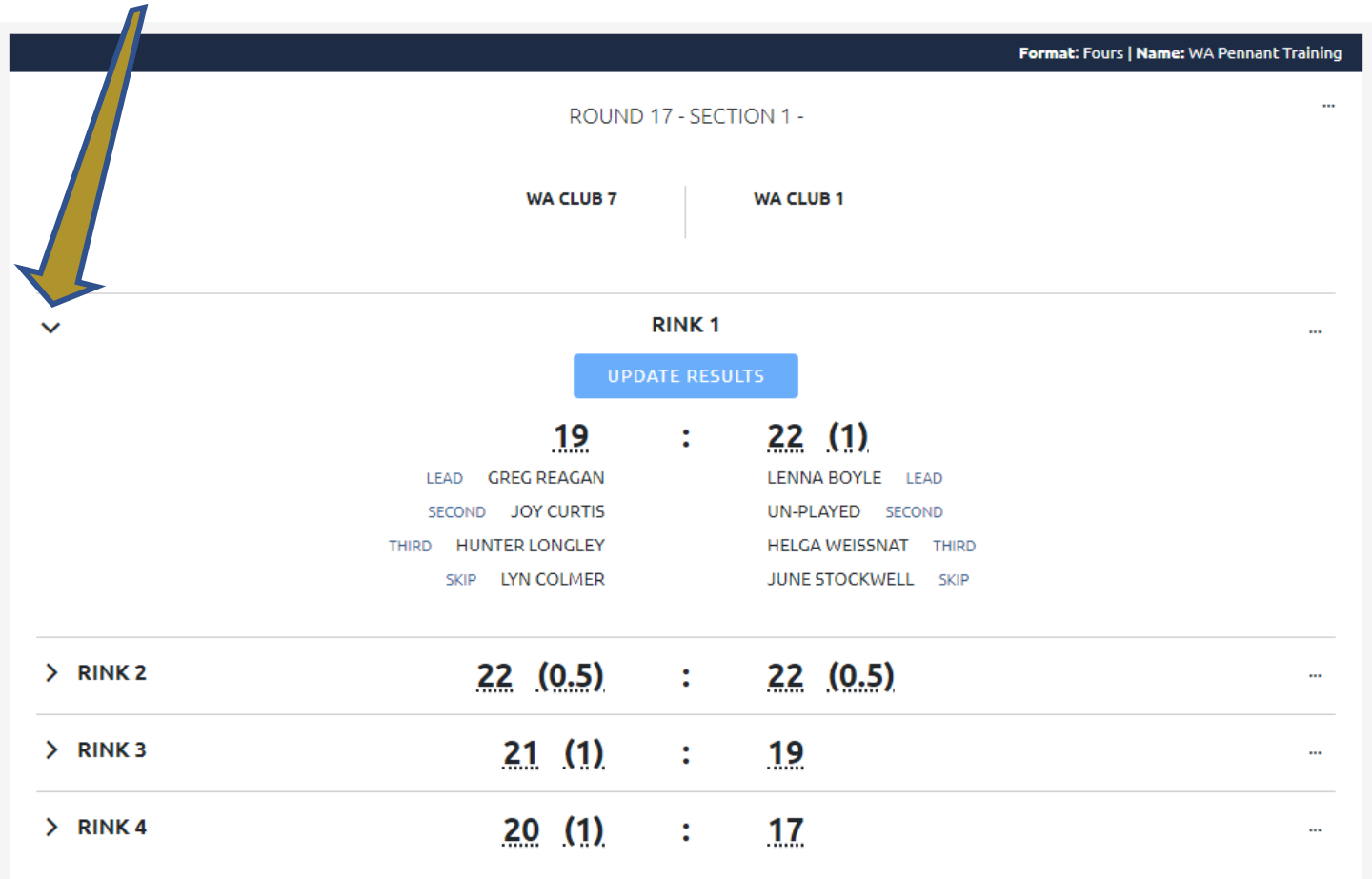
6 – Errors/Disputes

AWAY teams should check the display Portal to ensure the HOME team has entered teams and scores correctly.

If these are not correct the PENNANT RESULT sheet should be forwarded to the appropriate Controlling Body or Bowls Victoria.

7 – Further Info

Use the side arrows **>** to expand the results area to show teams.



The following upgrades are still to occur:

1. Competition Portal Display
2. Ability to enter Abandoned Game / Forfeit
3. Ability to Export Results/Ladder
4. Skip Ladders
5. Allocations of Greens/Rinks